

**Date: 21/07/2021**

Ref: CAM1921

Dear Requester

Thank you for your request for information dated 19/07/2021 about Requesting information on Holborn library. We have dealt with this under the Freedom of Information Act 2000.

### **Response**

The council holds the information requested. The answers to your questions are below.

**I am a student doing my Diploma studies at Regent College London, As a part of my assignment, work, I have to do some organisational research that is mainly on Holborn library. I made a great effort to find general information regarding the number of employees working currently and the organisational chart of Holborn library. But, I could not find any of those details on your website.**

**Could I kindly ask you to send me these details with the correct website saying the information I need on number of employees and organisational chart to complete my work which is due in a week time.**

Holborn Library

- Customer Service Officer Level 2 x 1 FTE
- Customer Service Officer Level 3 x 4.93 FTE
- Camden's branch libraries have a flat organisational structure. There is no library manager and staff report to a Team Leader who is responsible for two or more libraries. See the organisational chart below.

### **Further Information:**

We do not give our consent for any names and contact details provided in this response to be sent marketing material. Any such use will be reported to the ICO as a breach of General Data Protection Regulations and the Privacy and Electronic Communication Regulations.

Why not check our Portal [Open Data Camden](#) before making a new request as your question may already be answered by a previous [FOI response](#) or in one of our many useful and interesting datasets.

### **Your Rights**

If you are not happy with how your response was handled you can request an Internal Review within 2 months of this letter by email to [foireviews@camden.gov.uk](mailto:foireviews@camden.gov.uk) or post: Information and Records Management Team, London Borough of Camden, Town Hall, Judd Street, London WC1H

9JE. Please quote your case reference number. If you are not satisfied with the Internal Review outcome you can complain to the Information Commissioner's Office at [casework@ico.org.uk](mailto:casework@ico.org.uk) telephone 0303 123 1113, or post to Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. The ICO website [www.ico.org.uk](http://www.ico.org.uk) may be useful.

Yours sincerely

**Philip Lewis**  
**Information Rights Officer**

## Holborn Library Staffing Structure

