

Date: 17 April 2018

Ref: FOI10888

**e-mail:
foi@camden.gov.uk**

Dear Requester

Thank you for your request for information dated 31 March 2018 about courier services. We have dealt with this under the Freedom of Information Act 2000.

Response

The council holds the information requested. However, we are withholding some of the information because it is exempt. The answers to your questions are below. We have stated where we are withholding information and what exemption applies. Please see the refusal notices at the end of the answers - which explain how and why the exemption applies.

1. The total value of the courier service contracts that were outsourced?

The value was £1,239,529.

2. The name of your primary and any secondary Courier supplier:

The primary supplier is DHL Supply Chain Limited. There is no secondary courier supplier.

The value of your primary supplier contract, its expiry date and the services they provide (e.g. same day/next-day/overnight)

The value is £1,239,529. The expiry date is 31/08/2018 or 31/08/2019 if contract extension provision is used.

The company provides a freight consolidation service and makes deliveries to Camden sites from the main consolidation centre on multiple days each week. They also provide a daily delivery of library books to the major Camden libraries, and a weekly delivery of post to schools in the borough.

The value of your secondary supplier's contract, its expiry date and the and services they provide (e.g. same day/next-day/overnight)

Please see response above.

3. The total cost of the courier services that were managed in-house? (Mail Room services - Point to point service and Internal Mail distribution)

The total costs are £40000 staff costs plus £12000 van costs.

The number of staff employed in managing those contracts

No staff are employed to manage these contracts.

The number of vehicles owned or leased to meet the in-house courier requirement

There are two vehicles.

4. The name and email of the person responsible for the procurement/management of these services?

Procurement services contact details are available on the council's website. Please enter this link into your web browser:

<http://camden.gov.uk/ccm/content/business/in-business-in-camden/selling-to-camden-and-strategic-procurement/twocolumn/camden-procurement-and-our-aims/>

The name and contact details of relatively junior members of staff are personal information and are subject to an exemption under the Act. Please see below.

Refusal Notice

The exemption that applies is:

section 40(2): personal information

The council has withheld this information under the absolute exemption in Section 40 (2). The information withheld is personal information because it allows identification of a living individual along with personal details about them. We have considered the legitimate public interest in disclosure against the interests of the data subjects and concluded that disclosure would contravene the first Data Protection Act 1998 principle. This requires that personal data is processed fairly and lawfully.

In the circumstances of this case, disclosure would not be fair to the individuals particularly considering that Freedom of Information responses are public documents and published to the world (not provided just to the requester). The individuals concerned would have no expectation that their personal details would be published to the world.

Further Information:

Why not check our Portal [Open Data Camden](#) before making a new request as your question may already be answered by a previous [FOI response](#) or in one of our many useful and interesting datasets.

Your Rights

If you are not happy with how your response was handled you can request an Internal Review within 2 months of this letter by email to foireviews@camden.gov.uk or post: Information and Records Management Team, London Borough of Camden, Town Hall, Judd Street, London WC1H 9JE. Please quote your case reference number. If you are not satisfied with the Internal Review outcome you can complain to the Information Commissioner's Office at casework@ico.org.uk telephone 0303 123 1113, or post to Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. The ICO website www.ico.org.uk may be useful.

Yours sincerely

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Information and Records Management Officer

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